

Huafa Property Services Group Company Limited

華發物業服務集團有限公司

(Incorporated in Bermuda with limited liability)

(Stock Code: 982)

(the “Company”)

**PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR
ELECTION AS A DIRECTOR**

If a shareholder of the Company (the “**Shareholder(s)**”) wishes to propose a person (the “**Candidate**”) for election as a director at a general meeting, he/she shall deposit a written notice (the “**Notice**”) at the Company’s head office in Hong Kong at Room 3605, 36/F, Cheung Kong Center, 2 Queen’s Road Central, Central, Hong Kong. The Notice (a) must include the personal information of the Candidate as required by Rule 13.51(2) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and his/her contact details; and (b) must be signed by the Shareholder concerned, including the information/documents to verify the identity of the Shareholder and signed by the Candidate indicating his/her willingness to be elected and consent of publication of his/her personal data. The period for lodgment of the Notice shall commence no earlier than the date after the dispatch of the notice of the general meeting and end no later than seven days prior to the date of such a general meeting. To ensure the Shareholders have sufficient time to receive and consider the proposal of election of the Candidate as a director, without adjourning the general meeting, shareholders are urged to submit and lodge the Notice as soon as practicable, say at least 15 business days prior to the date of the general meeting appointed for the election.